

We are happy to invite articles and research papers in English from the interested individuals for the upcoming volume of the *Journal of Bhutan Studies*, a bi-annual publication of the Centre for Bhutan & GNH Studies. Some Dzongkha papers will also be accepted. Kindly follow the guidelines given below.

Manuscript Guidelines for Contributors

1. The manuscript should be related to social, cultural, political, and economic aspects of Bhutan. While the journal primarily covers the above aspects, papers from other disciplines related to Bhutan are also considered.
2. The manuscript should be original and not published elsewhere, including on the internet, and written with the following format:
Paper size: A4
Spacing: single-spaced
Font: Bookman Old Style
Font size: 12 point
Word count: Not more than 10,000 including all tables, figures and references
3. The manuscript may include footnotes. If it contains endnotes, it should be all converted into footnotes.
4. The structure of the manuscript should have the following order:
Title of the paper (including acknowledgments and sources of funding)
Author/authors full name (including occupation and affiliation)
Abstract (less than 300 words; should briefly include the research purpose, method, findings and conclusion)
Keywords (4 – 6 keywords)
Introduction
Literature review
Methods/methodology
Results
Discussion
Conclusion
References

Annexure/ Appendix, if any

Note: The literature review maybe be scant in particular areas in which case it can be clubbed under introduction section. The discussion part can also be included under the results section. In certain circumstances, the above order need not be strictly followed, for which the discretion of the Editors will be binding.

5. The language should be in British English.
6. Tables and figures should be converted in black/white format, preferably with different patterns.
7. An electronic copy of the manuscript should be emailed in MS Word format to schophel@bhutanstudies.org.bt.
8. The Editors will inform their preliminary decision of the submitted paper within two weeks from the receipt of the manuscript.
9. The references should follow the following APA style.

Referencing examples

Journal Article:

Jones, C.I., & Klenow, P.J. (2016). Beyond GDP? Welfare across Countries and Time. *American Economic Review*, 106(9), 2426–2457

Collins, R. (2010). Geopolitical conditions of internationalism, human rights, and world law. *Journal of Globalization Studies*, 1. Retrieved from <http://www.sociostudies.org/journal/articles/140630>

El Gharras, H. (2009). Polyphenols: food sources, properties and applications - a review. *International Journal of Food Science & Technology*. 44(12), 2512-2518. doi:10.1037/rmh0000008

7 or more authors in a journal article

Yawn, B. P., Algatt-Bergstrom, P. J., Yawn, R. A., Wollan, P., Greco, M., Gleason, M., et al. (2000). An in-school CD-ROM asthma education program. *Journal of School Health*, 70, 153-159.

Book

Claiborne, L., & Drewery, W. (2010). *Human development: Family, place, culture*. North Ryde, Australia: McGraw-Hill.

Tolkien, J.R.R. (1954). *Lord of the Rings*. (2nd Ed.). England: Houghton Mifflin.

On-line book reference

Tolkien, J.R.R. (1954). *Lord of the Rings*. [Online]. (2nd Ed.). Retrieved 1 August, 2016, from:
http://www.goodreads.com/book/show/33.The_Lord_of_the_Rings

Book with no publication date

Shaw, O. (n.d.). *Reflective learning*. London, England: Faber.

Tart, C.T. (1997). *States of consciousness*. Retrieved from
<http://www.netlibrary.net/>

Book Article or Chapter

Glynn, T. & Berryman, M. (2005). Understanding and responding to students' behaviour difficulties. In D. Fraser, R. Moltzen, & K. Ryba (Eds.), *Learners with special needs in Aotearoa New Zealand* (3rd ed., pp. 294-315). Palmerston North, New Zealand: Dunmore Press.

Website:

World Bank (1998). *Public Expenditure Management Handbook*. Washington, D.C.: The International Bank for Reconstruction and Development. Retrieved April 6, 2008 from
<http://www1.worldbank.org/publicsector/pe/handbook/pem98.pdf>

Mobile phone generations. (2010). Retrieved from
<http://kids.actewagl.com.au/education/communications/MobilePhones/DevelopmentOfMobiles/MobileGenerations.aspx>

Reports

Australian Bureau of Statistics (ABS). (2006). *Alcohol consumption in Australia: A snapshot, 2004-05* (Cat. no. 4832.0.55.001). Retrieved from
<http://www.abs.gov.au/ausstats>

Paper presented at a conference, Seminar

Williams, R.R., & Taji, A.M. (1990, June). Factors affecting vitrification - cytokinin and shoot growth. Paper presented at the International Congress on Plant Cell and Organ Culture, Amsterdam, The Netherlands

Personal communications are not recorded in your reference list

However, in text can be used as given in the example below:

Doubts were cast on the statistical methods used (P. Darnell, personal communication, May 3, 2009).

In an email communication on 3 May 2008, Peter Darnell explained ...

Guide to APA style referencing for Tibetan and Dzongkha texts (primary sources) and sources authored by Bhutanese and Tibetans

The proposed style herein tries to provide rules that are consistent or appear to be consistent with the existing APA rules.

1. For English texts written by authors with Bhutanese and Tibetan names

- General referencing style will be same with the existing APA rules except for the names of authors. Since Bhutanese and Tibetan names do not contain family names unlike western authors, it is not correct to write surnames before the given names as required by APA rules.
- It is required to cite the full name of Bhutanese and Tibetan authors for both in-text citation as well as reference, as illustrated in the example below:

Tshering Tashi. (2016). *15 gun salutes: British reports on Bhutan from 1905-1945*. Kalimpong, India: Bhutan Publishing House. (Reference).

“...very substantial and not unattractive houses” (Tshering Tashi, 2016, p. 293). (In text citation).

2. For *Chokey* and Dzongkha texts by Tibetan and Bhutanese authors

- Generally, format should be as per APA rules but the name of the authors and the title of the books should be transliterated.
- For transliteration only first letter of the word and sentence should be capitalised.
- The title of the book should also be translated into English equivalent and have to be provided in square brackets in the reference, as illustrated in the example below:
- For in text citation if the book referred is the reprinted version, please provide year of reprint as well as the year of original publication, as indicated below for in text citation:

rJe bstan 'dzin chos rgyal. (2004). *Lho'i chos 'byung bstan pa rin po che'i 'phro mthud 'jam mgon smon mtha'i 'phreng ba* [Religious history of Bhutan]. Thimphu: KMT. (Original work published 1755).

...under Paro Dronyer Zhidar and Darling Dzong officer Thinley Lhundup (rJe bstan 'dzin chos rgyal, 1755/2004, p. 197). (In text citation).

Use of Non-English Words

- a) When non-English terms are used, translate the term and include it in parentheses. Examples: *chang* (wine), *tales* (*sgrungs*), or treasure revealers (*tertön*). Italicize the non-English term in each instance throughout the article.
- b) Wylie transliteration must be provided for Tibetan and Dzongkha terms in parentheses on first instance. Example: *drubdras* (*sgrub grwa*) or *Kangyur* (*bka' 'gyur*)
- c) Terms generally adopted in English language (e.g. guru, karma) should not be italicized.
- d) Dzongkha terms generally accepted and repeatedly used (e.g. dzongkhag, gewog, tshechu, poenlop) should be italicized on first instance and then used without italicizing it in all future instances.

APA table and graph examples

Table 1. *World Population (selected countries)*

Sl.no.	Country	Population (2020)	Yearly Change
1	China	1,439,323,776	0.39 %
2	India	1,380,004,385	0.99 %
3	United States	331,002,651	0.59 %
4	Indonesia	273,523,615	1.07 %
5	Pakistan	220,892,340	2.00 %

Source: Worldometer (www.Worldometers.info)

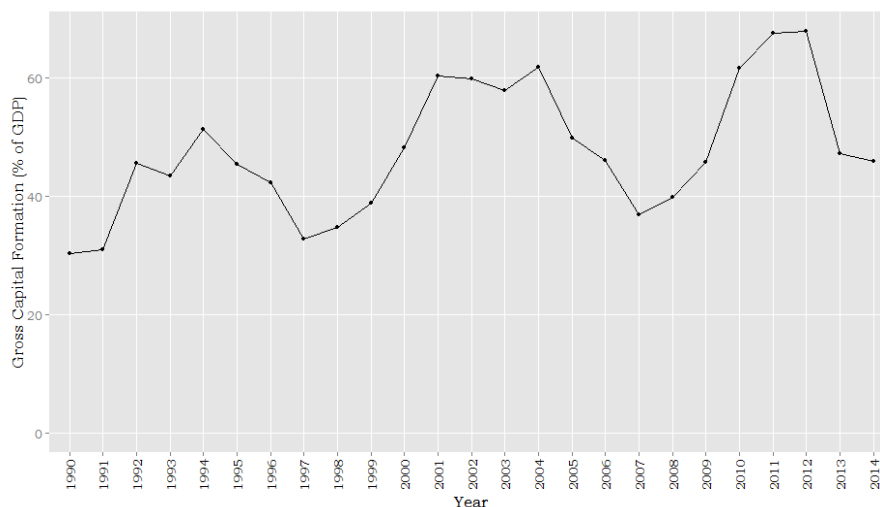


Figure 1. Gross Capital Formation (% of GDP)

Source: World Bank national accounts data, and OECD National Accounts data files